

EMPLOYMENT NOTICE

Nodal Officer (ATF) Yamunanagar invites the applications from the eligible candidates for the following posts, purely on contract basis for F/Y 2025-26 or till the end of the project under ATF scheme;

S.No	Name of Post	Name of Program	Nos. of Vacant Post/s and place of vacancy	Essential Qualification & Experience	Date and Venue for Submission of Documents	Date and Venue for Verification of Documents
1.	Nurse (ANM)	Addiction Treatment Facility (ATF)	1(UR) MLDCH, YNR	(i) ANM (preferable: GNM/Bsc Nursing). (ii) Hindi/Sanskrit upto Matric. Remuneration: Rs 20000 per month. Age limit: Not less than 18 years or more than 42 years	Last submission date: 09.12.2025 Venue: Block E 2 nd floor Room No/11, O/o Civil Surgeon, Yamunanagar.	11.12.2025 Venue: Block E 2 nd floor Room No/11, O/o Civil Surgeon, Yamunanagar
2.	Medical officer	Addiction Treatment Facility (ATF)	1(UR) MLDCH, YNR	(iii) MBBS from a recognized Institution along with medical council registration (preferable: MD or equivalent qualification in Psychiatry) (iv) Hindi/Sanskrit upto Matric. (v) Remuneration: Rs 60000 per month. (vi) Age limit: Not less than 18 years or more than 65 years		

Important Instructions:

(1) The interested candidates should apply on the prescribed Performa available on website yamunanagar.nic.in addressed to the undersigned giving full detail of his/her bio data, with attested photograph and self attested photocopies of the certificates, experience & testimonials. Application form must be duly filled and signed in their own handwriting (in capital letters) and it should be complete in all respects. The incomplete applications will be rejected without any notice. The application should be submitted to **Room no. 11, 2nd floor, Administrative Block E, O/o Civil Surgeon Yamunanagar**. For postal mode send the application form to the address **Civil Surgeon office, campus of Mukand Lal District Civil Hospital, Yamunanagar –Pin code 135001**. (2) The complete application form must reach to this office by closing date **09.12.2025 till 05:00 P.M sharp** (through registered post/by-hand). The by-hand applications will be accepted only in working days and working hours of office i.e between **9:00 A.M to 5:00 P.M** (on Saturday, Sunday & Gazetted holidays the office will be closed). (3) No TA/DA shall be admissible for attending the recruitment process. (4) The selected candidates will have to maintain his/her Head Quarter. (5) No. of Posts may be increase/decrease and these posts can be discontinued at any time depending upon the workload, requirement or validity of the project. (6) Weightage will be given to local candidates and for claiming Local area weightage ANY THREE of the following documents must be submitted as proof of address along with application form at the time of submission of form: (i) **Passport** (ii) **Voter ID card** (iii) **Ration Card with address** (iv) **Caste and domicile certificate with address and the photo issued by State Govt.** (v) **Parivar Pehchan Patra** (vi) **Electricity Bill (not older than last three months)** (7) No weightage will be given in absence of minimum THREE residential proofs (of the above mentioned documents). (8) The undersigned has right to cancel recruitment process at any time without specifying any reason. (9) Candidates have to make their own arrangement for stay etc. if required. (10) The decision of selection committee will be final. No query in this regard will be entertained. (11) If selected, candidates will not be allowed to do private practice. (12) The attached selection criteria will be followed. (13) Reservation will be applicable as per Haryana state Govt. policy. (14)) **The candidates/applicants should reach the O/o Civil Surgeon Yamuna Nagar as per the above mentioned schedule along with all original certificates and documents for document verification.** (15) No written test/interview will be conducted for these posts (16) If at any stage it come to the notice of selection committee that wrong information has been provided by the candidate then his/her candidature will be cancelled and legal proceedings will be initiated against the candidate. The district authorities has right to correct any clerical mistakes found at later stage of recruitment process and applicant shall not claim for such inadvertent clerical mistakes (if any). (17) The candidates whose services have been terminated from any Govt./Semi Govt/corporate board on disciplinary basis or the persons whose enquiry is pending in criminal case/FIR will not be eligible for this recruitment. (18) The applicants are advised to visit the website www.yamunanagar.nic.in for any changes in schedule and for application form, Academic Qualifications, required experience, salary details etc. and any other updates kindly visit Web Site:- www.yamunanagar.nic.in.

Civil Surgeon,
Yamuna Nagar

NATIONAL HEALTH MISSION

Application Format

Paste attested
passport size
recent
Photograph

1. Post Applied For : _____
2. Name of the Programme : _____
3. Name of the Applicant : _____
4. Father/Husband Name : _____
5. Mother Name : _____
6. Permanent Address : _____
(min. 3 Residence proof must be attached)
7. Correspondence Address : _____

Valid Email Id _____

8. Contact No. : _____ (valid for at least one year)
9. Date of Birth & Age : _____ (____ Years ____ Months)
10. Category (proof must be attached) : _____
11. Registration No. : _____
12. Registration Authority : _____
13. Academic Qualification : _____

Examination Passed	Board/ University	Year of passing	Marks obtained	Total Marks	% age	Subject

12. Relevant post qualification experience (any state govt./semi govt./UT/any Govt. Board/Corporation)

(Proof must be Attached) : _____ Years ____ Months

S.No.	Designation	Name of the Organization	From	To	Total In Years & Month

Date: _____

Signature of Candidate

NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID admnrhmhry@gmail.com

From, Mission Director,
National Health Mission,
Bays No. 55-58, Sector-2
Panchkula, Haryana

To All Civil Surgeons
Haryana State

Memo No: NHM/Admin/HRC-1/2022-23/10885-905

Dated: 20/03/2023

Subject: Regarding revision of Selection Criteria for recruitment of posts under NHM on Contractual basis at district level by District Health & Family Welfare Society, Haryana.

It is informed that, various complaints have been received regarding discrepancies in the written examination for the recruitment of various posts under NHM in the Districts. Therefore, the Selection Criteria issued by this office vide letter no: NHM/Admin/HRC-1/2021-22/7591-7652, dated 20.09.2021 is hereby withdrawn with immediate effect.

Accordingly, as per approval from W/Additional Chief Secretary, to Govt. Haryana, Health Department, the selection criteria for the recruitment of posts under NHM at district level has been revised, as mentioned below:-

Table:A Revised Selection Criteria for the recruitment at District level

Revised Selection Criteria for District Level			
Sr. No	Components	weightage	Marking Pattern
1	Essential Qualification. basic	30	30 x Percentage 100
2	Additional Relevant Post Experience (any State Govt./Semi Govt./ UT/ any Govt. Board / Corporation/NHM)	10	02 marks for each completed year (Maximum 10 marks).

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3	Local area weightage	10	• Weightage of marks "for District applicants": 10 marks (the candidate should be a bonafide resident of the district.) • Weightage of marks for "out of the district applicants" Zero(O) marks <i>*For the recruitment of all posts except MO's & Specialists</i>
	Total marks	50	

Table: B Checklist for acceptable documents as proof of address for General Public is as under:

Sr.No	List of Documents for proof of Address(residential proof)
1	Passport
2	Voter ID Card
3	Ration Card with Address
4	Caste and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill(not older than last three months)

Note: Any of the above three documents (Sr.No:1 to 6) be produced at the time of recruitment.

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Instructions:

1. It is clarified that, the recruitment of contractual posts under NHM, *approved in RoP*, should be done with wider publicity in various newspapers through Directorate of Public Relations.
2. It is clarified that no written test should be conducted for the recruitment of posts under NHM at district level. Only selection criteria mentioned above in this letter should strictly be followed for all future recruitments under NHM Haryana. No over & above criteria should be followed for recruitments under NHM at district level.

Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for Essential Basic qualification (Sr. no 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all Posts.
- The Reservation policy of Haryana Government should strictly be followed.

Note:

- 1 As Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire recruitment process, irrespective of the number of vacancies.

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2. In all cases, the final result list should be got approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.
3. If there is any query regarding the selection criteria, you may please write or contact Dr. Sube Singh, Deputy Director (Admin), NHM Haryana.
 - *This letter supersedes all previous instructions regarding recruitment under NHM at district level.*

Deo 20/03/23
Dy. Director (Admin)
National Health Mission
Haryana, Panchkula

Memo No: NHM/Admin/HRC-1/2022-23/10906-960 Dated: 20/03/2023

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Dy. Directors/Programme Officers, NHM, Haryana, Panchkula.
2. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
3. PS/HM for information of Hon'ble Health Minister, Haryana.
4. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
5. PS/MD, NHM for information of Worthy Mission Director, NHM Haryana, Panchkula.

Deo 20/03/23
Dy. Director (Admin)
National Health Mission
Haryana, Panchkula